



alaskan

WINDOWS AND DOORS

Self-survey instructions

A guide to what is required to undertake an accurate self-survey



Tools required



Steel measuring Tape



Alaskan self-survey form* or piece of paper



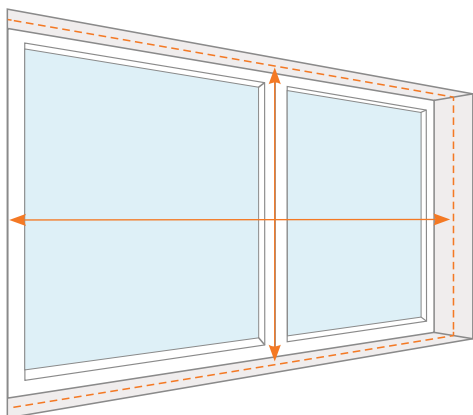
Camera, phone or tablet to take photos



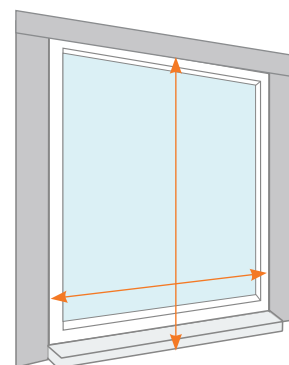
Steps or ladder might be required

*available for download at www.alaskanwindows.co.uk or by request

- 1 Measure both windows and doors from reveal to reveal or brick to brick for both width and height measurements



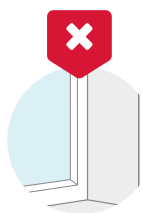
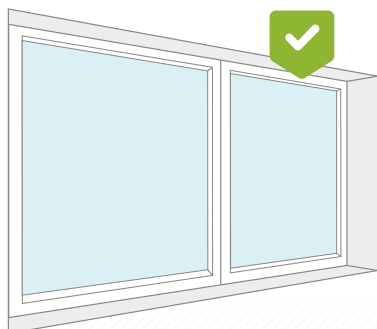
- 2 Should the windows or doors be sited where there is no reveal (particularly common on sliding sash windows) please measure between any surrounding architrave or trim and vertically to the bottom of any internal window board



- 3 All measurements to be in millimetres and recorded to the nearest 5mm

- 4 Note sizes on Alaskan self-survey form along with other relevant specification details

- 5 Take clear photos of each individual window and door to be quoted for. Ensure photo composition includes entire window/door and the area immediately surrounding it. Do not zoom in to show just isolated fragments or details



- 6 For angled or square bay windows measure each individual window facet as above but ensure to note as prescribed on the self-survey template that these form part of a bay.

- 7 Hand draw basic designs and complete specification details as defined on the downloadable self-survey form

- 8 Should you have any questions or require additional guidance in completing the self-survey form give us a call on 020 8644 8060 and we will be happy to assist

- 9 Send completed self-survey form along with photos and any other information that be be relevant to email@alaskanwindows.co.uk